METHOD STATEMENT FOR ARCHITECTURAL WORKS (IRONMONGERY)

1.0 OBJECTIVE

1.1 To outline the proper and correct method of ironmongery installation.

2.0 METHODOLOGY

2.1 Check the ironmongeries schedule. Recognize the correct / required types of ironmongery for the specified door or window.

2.2 As door may open to either hand and the traditional description of left or right often gives rise to misunderstanding, construction drawings must be referred to determine the correct hand, height and to secure the correct items.

2.3 All ironmongeries should be fixed with matching screw of correct size and length. The screws should be driven home without furring the edges of the slot.

2.4 Sinkings for hinges should be neatly formed to receive the appropriate item and this should be set in flush with the edge of metal door frame. Similar standards of workmanship are required for fitting locks and keeps.

2.5 Back plates should be upright and paralled with the frame of the door and items which should be central shall be exact in place.

2.6 All joinery moves slightly over time so will the doors and windows. To avoid rattling and banging, ironmongery must take the butting surfaces up tight and any looseness should be corrected.

2.7 All locks and moving parts should be lightly oiled with light machine oil.