Gmail **Noor Izwan Architect <noorizwanarchitect@gmail.com>**

(no subject)

Takbiyr Mohdjufri <mjtakbiyr@gmail.com> Mon, Dec 30, 2019 at 10:00 PM
To: noorizwanarchitect@gmail.com

I would like to inquire to possibility of openings. I would be interested in learning more about the company and about availability opportunities.

I have Diploma in Civil Engineering from Polytechnic College Kota Kinabalu as well as related experience with the job vacancy.

My Resume which enclosed, contains additional information on my experience and skills. I would appreciate the opportunity to discuss about the vacancy and to provide further information on my candidacy. I can be reached anytime via my mobile phone, **019-538 8291** or via email at mjtakbiyr@gmail.com.

Thank you for your time and consideration. I look forward to speaking with you about this exciting opportunity.

Best Regard,
TAKBIYR MOHD JUFRI

Takbiyr resume latest 2019.docx
66K

TAKBIYR BIN MOHD. JUFRI

TB 10872 Lot 9 Taman Bunga Tulip,

Jalan Kampung Jawa,

91000, Tawau,

SABAH.

Contact No: 019 – 5388 291

Email: mjtakbiyr@gmail.com



OBJECTIVES

Find a job to apply the knowledge learned, gain experience and enhances the knowledge about the real life situations in industrial organizations and their related environments.

PROFILE SUMMARY

A highly motivated and enthusiastic graduate with a good knowledge in civil and structural work, project coordinating, project supervision, and project management, Occupational Safety & Health Management. Able to use own initiative and work as part of a team under pressure to meet challenging deadlines / objectives. Vast experience in construction field such as road construction, piling work, quality control and quality assurance, occupational safety &health management, legislation and regulation compliance. First class communication and organization skill with the will and determination needed to succeed.

PERSONAL SKILLS (1=Very poor, 5=Very Good)

Language skills

Language	Spoken	Writing
Melayu	5	5
English	4	4

Computer skills

Computer Software	Proficiency	Experience
Microsoft Office	5	5 Years
Microsoft Excel	5	5 Years
Microsoft Power Point	4	5 Years

EDUCATIONAL BACKGROUND

National Institute of Occupational Safety & Health Tawau, Sabah (2019)

- Safety & Health Officer (SHO) programme

Diploma in Civil Engineering, Polytechnic Kota Kinabalu Sabah, Malaysia (January 2010 – April 2012)

- Studied a broad range of course in Faculty of Civil Engineering alongside the major of Civil Engineering courses. Develop an ability to undertake self-managed studies, planning and organizing time effectively to meet deadlines. Learnt to promote own point of view in a range of different perspectives.
- **Final Year Project**: **The Differences between Ordinary Bitumen and Mixture of Bitumen and Polyethylene**
- **CGPA: 2.97**

Malaysian Education Certificate (SPM), SMK Jalan Apas, Tawau (all taken November 2008)

- Bahasa Melayu [3B]
- Bahasa English [4B]
- Pendidikan Islam/Islamics Education [4B]
- Sejarah/History [7D]
- Matematik/Mathematics [5C]
- Matematik Tambahan/Additional Math [9G]
- Fizik/Physics [8E]
- Kimia/Chemistry [6C]
- Biologi/Biology [8E]

WORK EXPERIENCE

1. Road Inspector Clerck of Work, Perunding BMSS SDN BHD (August 2014 – Dec 2019)

Job Level	Clerk of Work (Road Inspector)
Job Type	Road Maintainence
Industry	Construction
Job Specialization	Road Surveilance
Monthly Salary	RM 1,800.00 (Revised Anually)
Job Responsibilities	• Site visit daily. • Preparing grass cutting claim. • Monitoring work progress on site. • Coordinating workers on daily job • Bridge and culvert inspection

2. Assistant Engineer, SERBA WARISAN SDN BHD (April 2013 – December 2013)

Job Level	Assistant Engineer (**Head Quarters**)
Job Type	Project Management
Industry	Construction
Job Specialization	Project coordinator
Monthly Salary	RM 1,800.00
Job Responsibilities	• Site visit monthly. • Material purchasing. • Assist executive engineer. • Project tendering process. • Resignation: The Feel of Underappreciated.

3. Site Assistant Engineer, BERNAS INDAH SDN BHD (November 2012 – March 2013)

Job Level	Site assistant engineer (**SAMUR Project**)
Job Type	Site coordination
Industry	Construction
Job Specialization	Works coordination on site
Monthly Salary	RM 1,500.00

Job Responsibilities	• Guide workers on site on construction works. • Aware of safety and health regulations. • Preparation of daily work report and progress. • Resignation: Lack of Management Support

4. Clerk of Works, HAP SENG PROPERTIES DEVELOPEMENT (May 2011-December 2011)

Job Level	Junior Clerk of Works
Job Type	Site supervision
Industry	Construction
Job Specialization	Supervision
Monthly Allowance	None
Job Responsibilities	• Supervision of piling works. • Building inspection. • Civil and structural supervision. • Resignation: End of trainee.

EXTRA CURICULAR ACTIVITIES

Bil	Association	Position	Level	Years
1	Police Cadette	Committee Member	School	2006 – 2008
2	Kelab PRS	Vice President	School	2007 – 2008
3	Kelab Islah	Secretary	Institution	2010 – 2011
4	Kelab Kayak	Committee Member	Institution	2010 – 2012

OTHER PARTICULARS

Date of Birth	11th April 1991
Place of Birth	Hospital of Keningau Sabah
Nationality	Malaysia
MayCard/Passport	910411 – 12 – 6269
Gender	Male
Religion	Islam
Marital Status	Married
Willingness to Travel/Relocate	Yes
Driving Licence	Class D

REFERENCES

The following persons have agreed to provide any additional information regarding my qualifications and character:

1. Mr. Pang Ket Soon
   Project Executive
   HSPDB Tawau, Sabah
   Tel no :089 - 773311

2. Mr. Amir Samsuddin
   SAMUR Project Controller
   Tangga Tuah Sdn. Bhd
   Tel no :016 - 8339064

3. Mrs. Emma Azzianita Hj. Golkasah
   Executive Engineer
   Serba Warisan Sdn. Bhd
   Tel no :019 - 5899850

4. Mr. Kasman bin Killi
   Director / Project Engineer
   Era Mustika Sdn Bhd, varies.
   Tel no :014 – 6779078

5. Mr. Azmi Bin Akhmad
   Resident Engineer
   Perunding BMSS Sdn. Bhd.
   Tel no :013- 8020379

POLITEKNIK

Jabatan Pengajian Politeknik

KPT
KEMENTERIAN PENGAJIAN TINGGI

ADALAH DENGAN INI DISAHKAN BAHAWA

DIPLOMA

INI DIANUGERAHKAN KEPADA

TAKBIYR BIN MOHD JUFRI
910411-12-6269

SETELAH MEMUASKAN LEMBAGA PEPERIKSAAN DAN PENGANUGERAHAN
SIJIL / DIPLOMA POLITEKNIK DENGAN MEMENUHI SEMUA KEHENDAK PROGRAM

KEJURUTERAAN AWAM

DI

POLITEKNIK
KOTA KINABALU

Ketua Pengarah
Jabatan Pengajian Politeknik
Kementerian Pengajian Tinggi Malaysia

Pengarah
Politeknik Kota Kinabalu

TARIKH:**12/10/2012**

NO. SIRI:**07DKA09F2012JUN-12(124)**

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Savings / Current Account Transaction History

CERTIFIED TRUE COPY

CHANG SHAT YEE (MS) 1-8224

PUBLIC BANK BERHAD
TAWAU BRANCH, SABAH
(6463-H)

Account No. : 3813665034

Account Name : PUNCAK NIAGA ENTERPRISE

Account Type : Current

Search Mode : BASIC

Page Number : 1

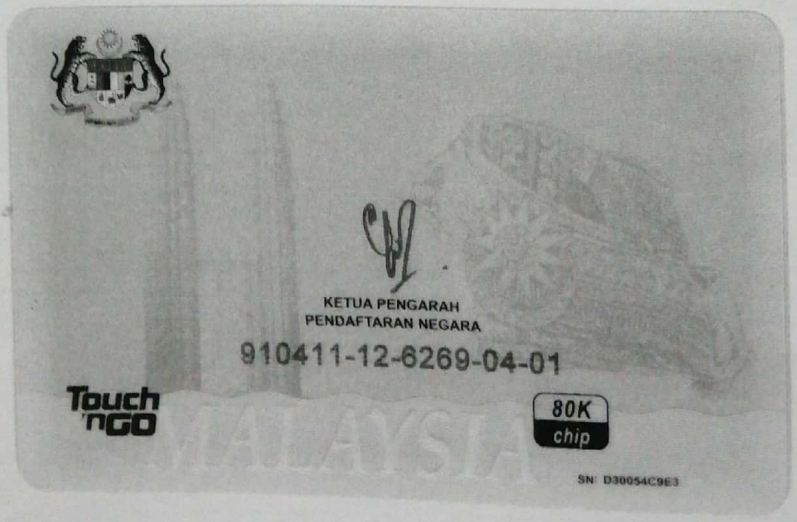
Transaction Date	Transaction Description	Debit Amount	Credit Amount	Balance
01-08-2019	Opening Balance			5,022.69
01-08-2019	ATM/E-DR FEE NO: 215513	1.00		5,021.69
01-08-2019	ATM WDL NO: 215513	1,000.00		4,021.69
02-08-2019	ATM/E-DR FEE NO: 641254	1.00		4,020.69
02-08-2019	ATM WDL NO: 641254	1,000.00		3,020.69
04-08-2019	ATM/E-DR FEE NO: 425462	1.00		3,019.69
04-08-2019	ATM WDL NO: 425462	1,000.00		2,019.69
05-08-2019	DEP-CASH NO: 026578 -TRAX BRH KKU		1,100.00	3,119.69
05-08-2019	DEP-CASH NO: 001735 -TRAX BRH KKU		4,900.00	8,019.69
05-08-2019	DEP-CASH NO: 026574 -TRAX BRH KKU		4,950.00	12,969.69
05-08-2019	DEP-CASH NO: 026576 -TRAX BRH KKU		4,950.00	17,919.69
05-08-2019	DEP-CASH NO: 001733 -TRAX BRH KKU		5,000.00	22,919.69
05-08-2019	ATM WDL NO: 026581	900.00		22,019.69
05-08-2019	ATM WDL NO: 010766	1,000.00		21,019.69
06-08-2019	DEP-CASH NO: 011002 -TRAX BRH KKU		9,900.00	30,919.69
06-08-2019	ATM WDL NO: 011005	150.00		30,769.69
06-08-2019	Closing Balance			30,769.69

Note

- This is a computer generated receipt and does not require a signature.

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No. 258188

MPT

Majlis Perbandaran Tawau

NEGERI SABAH, MALAYSIA

ORDINAN PELESENAN PERDAGANGAN, 1948

(Ordinan No. 16 tahun 1948)

Borang B

ASAL

No. Permohonan : T 263428 R 52818/15

No. Akaun MPT : 10005952

LESEN BERNIAGA

Lesen adalah dengan ini diberi kepada orang atau orang-orang yang namanya tersebut di bawah yang berniaga sebagai

PUNCAK NIAGA ENTERPRISE

untuk menjalankan perniagaan KERJA P'BINAAN AM, P'BINAAN BANGUNAN, P'BINAAN JAMBATAN, P'BINAAN JALANRAYA, P'DAWAIAN ELEKTRIK, KERJA P'YELENGGARAAN BANGUNAN, KERJA LANDSKAP, HIASAN DALAMAN PEMASANGAN PERABOT, KERJA PEMBERSIHAN (CLEANER), MBEKAL MKNN BSAH&KERING, MBEKAL ALAT TULIS MBEKAL ALAT SUKAN, KERJA P'PARITAN, MBEKAL BHN BINAAN, KERJA MGECAT

di Premis yang terletak di TB. 769, GROUND FLOOR, TAMAN BERJAYA, BATU 3 1/2, JALAN APAS, 91000, TAWAU SABAH

Lesen ini tamat pada 31 Disember, 20 19

Bayaran Lesen RM Dua Puluh Lima Sahaja.

RM 25.00

Tarikh dikeluarkan 08/05/2019

Pemilik atau Pekongsi

TAKBIYR BIN MOHD JUFRI : 910411-12-6269

~~OOI CHOON POH : 690110-12-5005~~

Pengurus atau Agen Penguasa

MAJLIS PERBANDARAN TAWAU 15/05/19

Orang-orang lain yang mempunyai kepentingan kewangan

Pihak Berkuasa Pelesenan

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KEMENTERIAN SUMBER MANUSIA

NIOSH
National Institute Of Occupational Safety And Health

K107009-19

SIJIL KEHADIRAN

Adalah dengan ini disahkan bahawa

TAKBIYR MOHD JUFRI
910411-12-6269

telah menghadiri kursus

PEGAWAI KESELAMATAN DAN KESIHATAN (SEPARUH MASA)

pada

17-08-2019 - 07-12-2019

bertempat di

NIOSH TAWAU

AYOP SALLEH
Pengarah Eksekutif
NIOSH

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